

**UNITED STATES DISTRICT COURT**

**FOR THE DISTRICT OF IDAHO**

UNITED STATES OF AMERICA )  
 )  
 Plaintiff. )  
 vs. )  
 )  
 Defendant(s). )  
 \_\_\_\_\_ )

CASE NO.: CR

**ORDER FOR INTERIM PAYMENTS**

The Court having been petitioned by the attorney for defendant and because of the extended length of this case, and the hardship on counsel undertaking representation full-time for such a period without compensation, pursuant to paragraph 2.30 A of the Guidelines for the Administration of the Criminal Justice Act, the following procedures for interim payments shall apply during the course of this case:

1. Submission of Vouchers

Counsel shall submit to the clerk of court an interim CJA Form 20, "Appointment of and Authority to Pay Court Appointed Counsel" for each interim period. The first interim voucher submitted shall reflect compensation claimed and reimbursable expenses incurred from the date of appointment through \_\_\_\_\_. Interim vouchers shall be submitted \_\_\_\_\_ thereafter. All vouchers shall be supported by itemized time and expense statements, and shall be submitted no later than one month following the close of that interim period.

2. Payment of Vouchers

Each Interim Voucher submitted shall be reviewed particularly to the amount of time claimed, and authorization will be made for payment of approved hours and all reimbursable expenses. On each voucher, counsel shall reflect on the appropriate line on the voucher all payments previously received. After reviewing the final voucher, it shall be submitted to the chief judge of the circuit, or his delegate, for review and approval.

3. Reimbursable Expenses

Counsel may be reimbursed for out-of-pocket expenses reasonably incurred incident to the representation. Counsel should incur no single expense in excess of \$500.00 without prior approval of the Court. Such approval should be obtained by filing an ex parte application with the Clerk stating the nature of the expense, the estimated dollar amount and the reason the expense is necessary to representation. Upon finding that the expense is reasonable, the court will issue an order authorizing counsel to incur it. Reoccurring expenses, such as telephone, photocopying, postage charges, which aggregate more than \$50 per month, are not considered a single item expense requiring Court approval but should be supported by appropriate itemization reports and receipts.

4. Travel Expenses

Travel outside the immediate location of counsel for the purpose of interviewing witnesses, etc. shall be considered a single item expense. Travel expenses, such as mileage, meals and lodging, etc., for a single trip which aggregate in excess of \$500.00, shall be considered one itemized expense and require prior approval of the Court. In all possible instances, counsel shall seek authorization for use of the District of Idaho National Travel Service Account for travel requiring airfares and hotel expenses.

DATED:

\_\_\_\_\_  
U.S. District Judge

APPROVED BY:

DATED:

\_\_\_\_\_  
Chief Judge of the U.S. Court  
of Appeals for the Ninth Circuit