

STUDENT INTERN/VOLUNTEER INTERVIEW GUIDE

Candidate must provide resume, two current faculty reference letters, current course registration form that indicates the total number of semester/quarter course hours presently enrolled, statement identifying the candidate's school and academic year; and statement acknowledges minimum requirements.

Office location for internship: _____

Full Name: _____

Spouse's Name: _____

Have you every used any aliases?: _____

DOB: _____

SSN: _____

Driver's License #: _____

Any medical problems we need to be aware of?: _____

Semester: _____

School attending: _____

School Major: _____

Hours of internship that must be completed: _____

School Intern Coordinator: _____

Phone #: _____

Anticipated start date: _____

Anticipated end date: _____

List all states and/or countries the candidate has ever resided in: _____

Home Phone #: _____

Work Phone #: _____

Cell Phone #: _____

Residence Address: _____

Emergency Contact: _____

Employment Name and Address: _____

Mailing address: _____

Have you or your spouse ever been convicted of a crime? If so what and where:

How did you learn of the intern program: _____

What interests you in this program: _____

What are your expectations of this program: _____

What are your career plans?: _____

Work History: (list supervisor's name, phone#, length of employment and reason for leaving, obtain 10 years of information if possible, this information will be confirmed):

References:
